Swim School Membership Suspension & Cancellation Form



Student Details

	Name	Level	Day	Time
Student 1				
Student 2				
Student 3				
Student 4				

Parent / Guardian Details

Name:	
Number:	
Email:	

Suspension Details

Suspension must be received 14 days prior to the suspension date. Suspensions must be for a minimum of 1 week to a maximum of 2 weeks. Your day and time in the class will be secure until you return. Suspension must be received 14 days prior to the suspension date. Suspensions must be for a minimum of 1 week to a maximum of 2 weeks. Your day and time in the class will be secure until you return.

Suspension End Date:	
	Suspension End Date:

Cancellation Details

Cancellation must be received 2 days prior to any upcoming Direct Debit dates to avoid payment.

A cancellation means that you no longer wish to hold your place in class for an extended period of time.

Acknowledgment

Parent/Guardian to sign if member joining is under 18 years of age.

Student Name:	
Parent/Guardian Name:	
Signed:	Date:

OFFICE USE ONLY

Student 1 No:	Student 2 No:	Student 2 No:		Student 3 No:		Student 4 No:	
Student removed	Student removed		Student removed		Student removed		
Payment suspended	Payment suspended		Payment suspended		Payment suspended		
Payment cancelled	Payment cancelled		Payment cancelled		Payment cancelled		